



## BOARD OF PUBLIC WORKS AND SAFETY MEETING MINUTES

### CITY HALL CHAMBERS

WEDNESDAY, JULY 1, 2015

9:30 A.M

Present: Mayor Vanlandingham, Board member Dee Byerly, Board member Greg Metz and City Attorney Doug Lehman.

Department Heads present: John Stephens, Police Chief Larry Schnepf, Scott Richardson and Rick Price.

Council members: Doug Konkle, Joan Haag, Bonnie Corn and Boo Salb

### MINUTES

Greg Metz moved to approve the Minutes of the meeting of June 17, 2015 meeting as presented. Dee Byerly seconded the motion, motion carried.

### CITY CLAIMS-SEWAGE CLAIMS

Dee Byerly moved to approve for payment the City Claims and Sewage Claims as they were presented and signed. Greg Metz seconded the motion, motion carried.

### OLD BUSINESS

None

### NEW BUSINESS

#### 1. Resolution No. 7, 2015-Establishing Sewage Billing Policies and Procedures

Attorney Lehman stated it's a refinement of our sewage billing policies. A lot of it has to do with situations where someone has died and rather than waiting the full 90 days when we know the account has been closed, this authorizes starting some of the collection processes earlier. Another situation covered is if someone who has died and someone else lives in the household and they want the account changed over to their name. If they do that in the middle of the month then it's an account where typically, they just use the minimum amount, then what happens, under the old system, there's a minimum charge for the deceased person and then a minimum charge for the new person and we would require both minimum charges to be paid. This now will authorize a waiver of one of the minimum charges. Basically, someone ends up paying a double bill in one month simply because someone died.

Dee Byerly moved to approve Resolution No. 7, 2015, Establishing Sewage Billing Policies and Procedures. Greg Metz seconded the motion, motion carried.

## 2. Open Bids for the Wastewater Plant Headworks improvement project-Attorney Lehman

Three bids were received:

1. Thieneman Construction-\$2,394,000.00 with a mandatory alternate of -\$15,000.00
2. Kokosing Industrial-\$2,682,000.00 with a mandatory alternate of +\$18,000.00
3. James S. Jackson-\$2,115,000.00 with a mandatory alternate of -\$56,500.00

Greg Metz moved to take the bids under advisement for review by Keith Bryant @ United Consulting to be presented at the next meeting. Mayor Vanlandingham seconded the motion, motion carried.

Attorney Lehman shared there was a bond opening yesterday (Tuesday, June 30, 2015). Council had authorized the issuance of bonds in the amount of \$3,000,000.00. There were 3-4 bidders: City Securities, Hilliard Lyons, Regions Bank and unsure of the fourth bidder.

City Securities bond ended up being the lowest bond, with an interest rate of 1.988973. That interest rate was a little bit below what was anticipated. John Julien believes that we will basically save about \$5,000 per year over what we were expecting to spend for this bond. It's a 6-year bond so that will be a total savings of about \$30,000.00, and he recommended accepting the bid from City Securities Corporation which is what the City is doing. Those funds will be available around the 14<sup>th</sup> or 15<sup>th</sup>, about the same time we actually award the bid to do the work so we will have the money available to do it.

### **OTHER BUSINESS**

None

### **QUESTIONS FROM THE AUDIENCE**

None

### **REPORTS FROM DEPARTMENTS**

### **ADJOURN**

Mayor Vanlandingham moved to adjourn. Greg Metz seconded. So moved.

### **NEXT MEETING**

Wednesday, @ July 15, 2015 @ 9: 30 a.m.

  
Robert Vanlandingham Mayor

  
Greg Metz Member

  
Dee Byerly Member

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