



BOARD OF PUBLIC WORKS AND SAFETY MEETING MINUTES

COUNCIL CHAMBER

Thursday, September 18, 2025

4:00 P.M.

Board Members Present: Todd Titus, Jim Reynolds, Mayor Scott Long. Attorney Doug Lehman

Also Present: Clerk-Treasurer Melanie Givens Penn, Mayor's Assistant Shelley Hipkind

Department Heads Present: Police Chief Jason Mooney, Fire Chief Andy Oswalt, Silas Zartman for Building Commissioner Jeff Knee, Street Superintendent Scott Richardson, Park Superintendent Adam Hall. Wastewater Superintendent Bob Gray was absent.

MINUTES

Reynolds motioned to approve the minutes of the September 4, 2025 meeting. Titus seconded the motion. Motion carried.

CITY CLAIMS & SEWAGE CLAIMS

Titus motioned to approve the City claims and Sewage claims. Reynolds seconded the motion. Motion carried.

OLD BUSINESS

Unsafe Building Updates:

1. 626 Columbus – Code Enforcement Officer Silas Zartman reported that unfortunately the homeowner has no bids secured but sent an email to the City saying he understands the city will demolish the house and he will be responsible for the resulting lien. Mr. Zartman will solicit bids for the work.
2. 1352 Middle – Mr. Zartman has not received any calls for inspections for the work that has been completed and distributed photos showing the changes to date. He reported that he can see code violations in the framing work and correcting them would involve reframing. Titus asked if Mr. Collins should come to the next meeting; Mayor Long asked about issuing a Stop Work order. Mr. Zartman will issue a Stop Work Order and make a phone call to Mr. Collins about the issues with the property.
3. 595 Gillen Avenue – The bid from Earthworks (Eric Bostwick) was accepted. We are now waiting to hear from Indiana American Water about whether the service at the property has been discontinued.

NEW BUSINESS

1. Development Incentive Agreement RBDM Properties LLC – Mayor Long wants to do a clawback agreement with them asking for approval of CEDIT funding in the amount of \$200,000 for assistance with road improvements near this business. Attorney Lehman drafted the agreement and as their lawyers issued no substantive changes, he was in favor

of approval. Titus made a motion to approve the incentive agreement. Reynolds seconded the motion. Motion carried.

2. Veregy Contract for Solar Installation at City facilities – Attorney Lehman stated that this contract is currently in the draft stage, and he has suggested several changes to make the agreement more equitable between the two entities. Veregy’s management has not had these changes for very long and has not yet agreed to them. Appendices have not been spelled out but should be reflective of what is in the financial spreadsheets. The City’s RFP committee, consisting of three Council members, scored the RFP favorably. Mindful of the need to start this project as quickly as possible, Reynolds made a motion to provide a favorable recommendation to the City Council, to approve the contract if Attorney Lehman’s changes are included, and to give the mayor the power to move forward with the project. Titus seconded the motion. Motion carried.

OTHER BUSINESS

There was no other business.

QUESTIONS FROM THE AUDIENCE

There were no questions from the audience.

REPORTS FROM DEPARTMENT HEADS

There were no reports from department heads.

NEXT MEETING

The next Board of Works meeting will be held on Thursday, October 2 at 4:00 p.m.

ADJOURNMENT

The meeting was adjourned at 4:19 pm.

These minutes are a summary of actions taken at the Wabash Board of Works meeting.

A video recording of this meeting can be found for at least 90 days following the meeting date at <https://www.youtube.com/watch?v=q21MoMvQjO4>

Mayor Scott A. Long	Member
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Todd Titus	Member
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Jim Reynolds	Member
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